

Course unit code	EDU-02007
Title	English-II
Credit hours	3
Level	B.S
Semester	2 nd
Tutor	Miss Huma Zainab
Email	huma.zainabme@gmail.com

Course description:

This is the second English course for Student Teachers in ADE/B.Ed. (Hons) programs. It aims to develop skills for effective communication and presentation using clear and appropriate English. The course comprises five units that focus on developing effective communication strategies, making oral presentations, understanding intonation patterns and their role in determining the meaning of a message or text, and how to present information in speech and writing. The first five weeks are devoted to developing the Student Teachers' language confidence and interpersonal skills. This is followed by task-based projects that incorporate all four language skills in order to develop the Student Teachers' proficiency in English language.

Course outcomes:

After completing this course, Student Teachers will be able to:

- Use English confidently and independently
- Discriminate between formal and informal language use
- Communicate effectively in speech and writing with different audiences for a variety of purposes
- Communicate their own ideas clearly by applying their knowledge of grammar and usage in written and oral presentations
- Identify the main stylistic features of descriptive, narrative, persuasive, and argumentative texts.

Week wise breakup of the course:

Week 1:

- Define communication.
- What is effective communication?

- Why communication is important?
- The communication cycle & it's process

Week 2:

- Types of communication
- Verbal and non-verbal communication
- Class activity; verbal and non-verbal communication.

Week 3:

- What are the barriers to communication?
- How to overcome these barriers?
- Types of barriers
- Class activity; how barriers affect the communication?

Week 4:

- How to improve reading skills?
- Ways to improve listening skills.

Week 5:

- Introduction to communication skills
- Oral presentation rules and tips
- How to overcome stage fright?

Week 6:

- What is body language?
- How does it affects one's presentation?
- Importance of body language.
- Strategies to improve body language

Week 7:

- Quiz
- Class presentations on assigned topics. (group 1,2,3)
- Evaluation

Week 8:

- Class presentations on assigned topics. (group 4,5,6)
- Evaluation

week 9:

- Seven Cs of effective communication
- importance of seven cs of communication

week 10:

- Sound patterns and tone

- Vowel and consonant sounds and clusters
- Phonemes and syllables
- Stress and intonation

Week 11:

Modes of communication:

- Audience and purpose
- Identifying purpose and audience in different texts
- The language of the media: Differentiating between audience and purpose.

Audience-specific communication:

- Writing for different audiences
- Presenting informally versus formally
- Communication styles

Week 12:

Public speaking;

- Speech/presentation: Extemporaneous and prepared
- Public announcements
- News broadcasts

Week 13:

- What is a message?
- How to design an effective message?

Week 14:

- Class activity; organize an effective message

Week 15:

- Communication across cultures; Punjabi, Sindhi.

Week 16:

- Communication across cultures; Balochi, Pakhtoon, Saraiki and Kashmiri culture.